Cash and a Credit Card

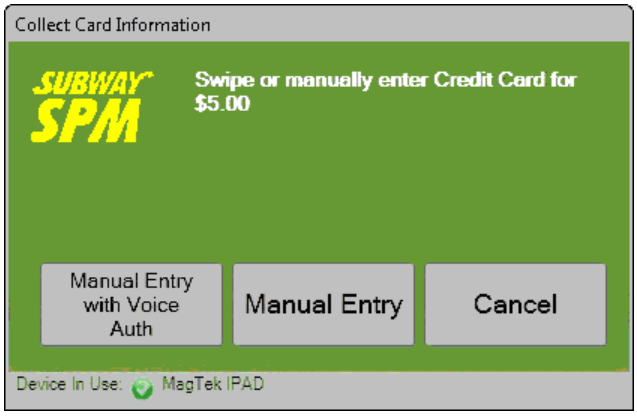
1. After selecting, use one of the following:

   - You can either enter the credit card amount and press **Credit Card**, then enter the cash amount to pay the balance

     ...or...

   - Enter the cash amount, press **Cash**, then press **Credit Card** to pay the balance

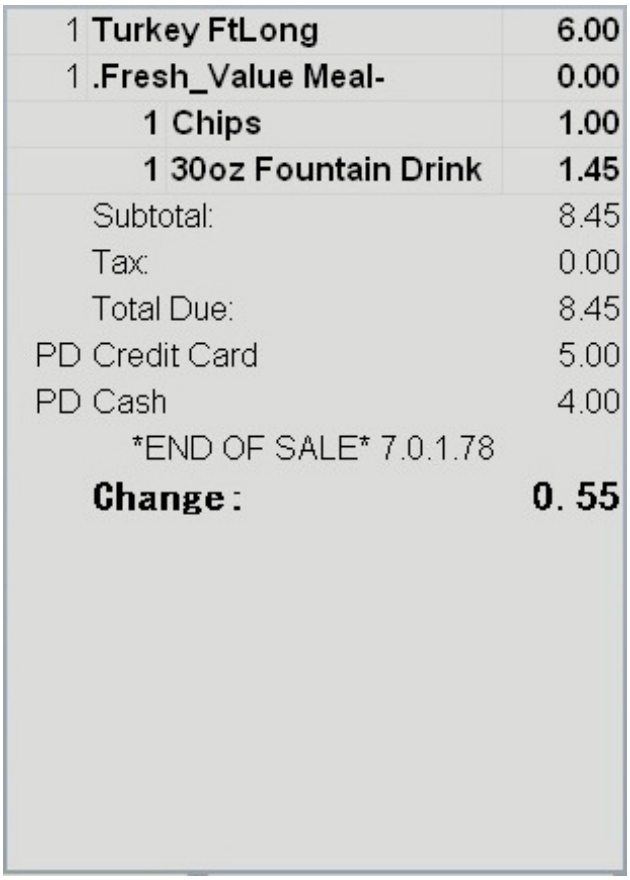
   This example shows entering a cash payment first then using a credit card to pay the balance.



2. Press the appropriate speed key(s) for the cash amount.

3. Press **Credit Card**.

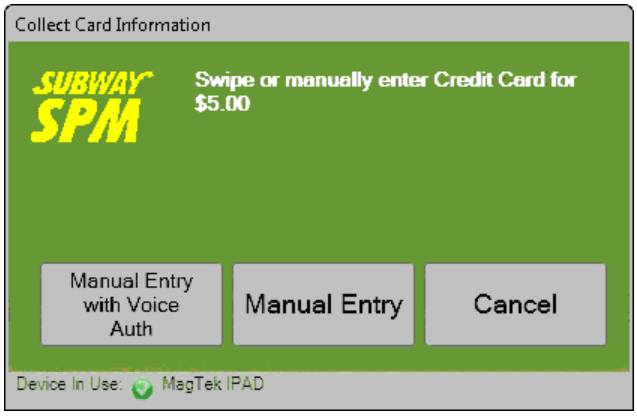
4. When the **Collect Card Information** screen appears, swipe the credit card through the card reader. The amount of cash and the amount charged to the credit card is shown on the receipt.



1	Turkey FtLong	6.00
1	.Fresh_Value Meal-	0.00
1	Chips	1.00
1	30oz Fountain Drink	1.45
	Subtotal:	8.45
	Tax:	0.00
	Total Due:	8.45
PD	Credit Card	5.00
PD	Cash	4.00
	END OF SALE 7.0.1.78	
	Change:	**0.55**

Using Two (or more) Credit Cards

1. For the first credit card, enter the amount to be charged to this credit card using the onscreen keypad; then press **Credit Card**.
2. When the **Collect Card Information** screen appears, swipe the credit card through the card reader.
3. On the receipt, note the amount charged to the first credit card and note the remaining dollar amount still required to close the transaction; then press **Credit Card** again.
4. When the **Collect Card Information** screen appears, swipe a different credit card through the card reader.
5. For the last credit card, swipe the new card without entering any values to pay the amount remaining on the bill.
6. The two (or more) different credit card amounts tendered are shown on the receipt.

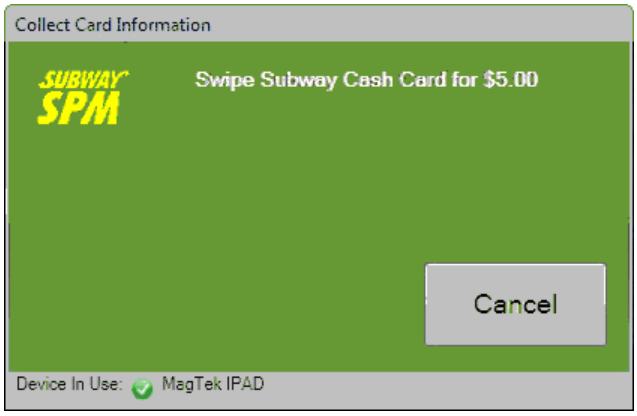


Using Cash and Subway Cash Card

1. After pressing **Total**, use one of the following:
   - Enter the Subway cash card amount and press **Cash Card**, then enter the cash amount;

   or…

   - Enter the cash amount, press **Cash**, then press **Cash Card** for the balance.
2. Press **Cash Card**.
3. When the **Collect Card Information** screen appears, swipe the card through the card reader. The amount of cash and the amount charged to the cash card are shown on the receipt.



1	Turkey FtLong	6.00
1	.Fresh_Value Meal-	0.00
1	Chips	1.00
1	30oz Fountain Drink	1.45
	Subtotal:	8.45
	Tax:	0.00
	Total Due:	8.45
PD	SubCard	0.80
PD	Cash	3.45
PD	Cash	4.20
	END OF SALE 18.0.1.89	

Multiple Tenders

Multiple tenders is defined as three or more methods of payment used for one order. For example, first use a Subway points card, then enter the cash used; then enter the amount to be paid with a Subway cash card; finally pay the remaining amount using two different credit cards.

1. Subway points must be deducted first; press **Select Rewards** before pressing **Total**.
2. Select each of the required buttons on the reward points screen.
3. Select the buttons for items already on the order, until completed or all available points are used; then press **OK**. Note that the buttons pressed have been added to the ticket and press **Total**.
4. On the receipt, note the points redeemed from the previous action and note the remaining dollar amount still required to close the transaction; then press the appropriate speed key.
5. Using the on-screen keypad, enter the amount to be paid using the cash card; then press **Cash Card**.
6. When the **Collect Card Information** screen appears, swipe the card through the card reader. Note that the ticket now shows the amount of cash paid, the points used, the amount paid with a Subway Cash Card and the remaining amount due.

7. Using the on-screen keypad, enter the amount to be paid using the first credit card; then press **Credit Card**.
8. When the **Collect Card Information** screen appears, swipe the credit card through the card reader. Note that the ticket now shows the amount of cash paid, the points used, the amount paid with a Subway card, the amount paid with the first credit card and the new balance remaining; then press **Credit Card** again.
9. For the last credit card, swipe the card without entering any values to pay the amount remaining on the bill.
10. When the credit card information screen appears, swipe the next credit card through the card reader. Note that all methods of payment for this transaction are shown on the receipt.

Managing Subway Cash/Reward Cards

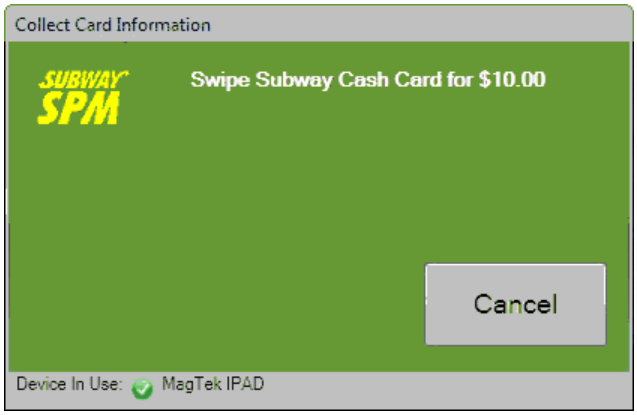
As Subway cards can contain both money and points, and customers may have more than one card, the following functionality allows you to determine the amount of cash and points on any card and to combine the total points and cash from two or more different cards onto one. This section presents the following topics:

- Selling a Subway Cash/Gift Card
- Issuing Reward Points
- Checking Cash/Points on Card
- Transfering Cash/Points to another Card

Selling a Subway Cash/Gift Card

Subway cash cards are sold and useable at all Subway restaurants. This procedure explains how to load new or existing Subway cash cards.

1. Press the **Non-Food** tab on the **Ring Sales** screen.
2. Press the value (for example **$10 Cash Card**) for each card to be purchased.
3. Use **Other Cash Card** for any value not displayed.
4. When completed, press **Total**.



5. After tendering the sale, the card reader activates and the **Collect Card Information** screen appears with the value for the first card, if multiple cards were purchased.
6. For multiple cards, continue swiping new cards until completed.
7. When swiping a card, the card reader will repeat the **Collect Card Information** screen and the amount for the next card. if the card swipe failed, it will read **Swipe Card Again**.